



SHIKSHAN MAHARSHI GURUVARYA R G SHINDE MAHAVIDYALAYA, PARANDA DIST. OSMANABAD (MS)-413502

Telephone: 02477 232143

E-mail: shindecollege067@rediffmail.com Website: <https://www.rgsmparanda.org/>

NAAC Reaccredited with 'A' grade with CGPA 3.15 in 3rd Cycle

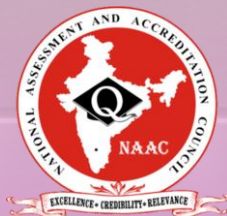
AQAR 2022-23

CRITERION 5

STUDENT SUPPORT AND PROGRESSION

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



ICT/COMPUTING SKILL

There is no surprise that applicants with computer skills have more chances of getting hired in the digital age. Whether you apply for an administrative job or a marketing job, you require intermediate to advanced computer skills to excel at work. You may have to use a laptop, point-of-sale (POS) system, RFID scanner or an excel sheet.

When a job advert says you need computing skills, it means you'll know how to use computer devices, operating systems, software and applications. Computing skills are also known as “computer skills” or “IT skills” Regardless of the wording, the meaning is the same

As ICT is pervasive in the workplace, the digital component can be integrated into 21st-century skills. This study elaborates on the seven core skills supported by the use of ICT: technical, information management, communication, collaboration, creativity, critical thinking, and problem-solving. Word processing, spreadsheets, databases, power points and search engines. In addition to technical skills, associated skills include creativity and analytical skills to apply the right ICT skill to an activity. Basic ICT skills are required in any position.

Our college engages Certificate course, programs, workshop, Guest Lectures for awareness and training on ICT/Computer skill.





SHRI BHAVANI SHIKSHAN PRASARAK MANDAL'S
SHIKSHAN MAHARSHI GURUVARYA R. G. SHINDE MAHAVIDYALAYA,
PARANDA- DIST. OSMANABAD
NAAC REACCREDITED WITH 'A' GRADE WITH CGPA 3.15





CERTIFICATE COURSE IN COMPUTER COURSE

College conducted the compulsory course for first year student of B.A and B.Sc.

**D R. BABASAHEB AMBEDKAR
MARATHWADA UNIVERSITY,
AURANGABAD.**



Syllabus

COMPULSORY "COMPUTER COURSE"

[Effective from – 2008-2009]

Price : Rs. /-



LIFE SKILLS (YOGA, PHYSICAL FITNESS, HEALTH AND HYGIENE)

Students are enabled to have holistic development than being mere job seekers. Hence various programmes are being conducted to create awareness on life skills. Yoga and Meditation create mind-body awareness, improve health and well-being, reduce stress and anxiety, increase fitness and flexibility. The College creates awareness on Yoga and Meditation on International Yoga Day.

Motivational Lectures are conducted in the college by well-known motivational speakers to enhance personality development of the students on different topic of Physical Fitness, Health and Hygiene. Campus cleanliness Under N.S.S. Department is conducted on the campus and surrounding college to promote hygiene and Conduct Health checkup and blood donation camp.



LANGUAGE AND COMMUNICATION SKILL

Language skills are just as important in the 21st century as they were when Apollo 11 orbited the moon. Listening, speaking, reading and writing are critical language skills you need to navigate a changing professional landscape. The understanding may have changed but the fundamentals remain the same. Four language skills are relevant today and how you can develop your listening, speaking, reading and writing skills.

The NEP 2020 language policy provides fluidity to the three-language formula as **there is no specific language that shall be imposed on any state.** The states, regions, and the students as well, are free to choose the three languages which the students want to learn whereas at least two of them are to be native to India

Language skills and communication skills that help you convey your ideas with clarity and precision. Not only do you learn to speak well but also listen attentively. Writing clearly with brevity is another skill that's considered crucial in a professional setting. Reading helps you make sense of vast amounts of data and information.

Hence, every year college organizes different program and certificate courses under the English, Hindi and Marathi department for language and Skill development for All Students of Arts, Science and Commerce faculty.



SOFT SKILL DEVELOPMENT

Soft skill development programme is a programme for overall development of the students, creating skills necessary for enhancing employability as well as entrepreneurial abilities of students. The programme covers Guest lectures, Seminar , and work-shops and demonstrations by experts. Therefore, well known personalities from various fields are invited to share their experiences and success stories. This motivates students for their overall development.

Hence, every year college organizes seminars/workshops on soft skills development for All Students of Arts, Science and Commerce faculty.

The Soft Skill Development Programme covers the following aspects:

- Personality Development/ Soft Skill Development
- Interview skills and techniques.
- Stress management.
- Meditation
- Leadership Development.
- Communication skills.
- Presentation skills.
- Computer Awareness.
- Creative Thinking.
- Physical fitness